

MotorSport

New Zealand

Live life faster

# BACK IN MOTION GUIDELINES

## COVID-19 PROTECTION FRAMEWORK

Updated: 3 February 2022



# MOTORSPORT BACK IN MOTION

***MotorSport New Zealand's guidelines for the safe running of MotorSport activities in the current COVID-19 environment.***

MotorSport New Zealand is committed to the safe and socially responsible continuation of motorsport in a COVID-19 environment. Motorsport plays an important role in the New Zealand community, from contributing to the local economy with both jobs and financial support to providing participation and entertainment for many, many New Zealanders all over the country.

It's important to note that in order for motorsport to get **'Back in Motion'** we need to ensure that we are observing any mandates or guidelines put in place by the NZ Government, particularly under the COVID-19 Protection Framework (which should be read in conjunction with this document).

The COVID-19 Protection Framework outlines three different levels of risk, and how motorsport events may be run under each level.

The purpose of this Back in Motion document is to assist our Organisers and Member Clubs by interpreting the NZ Government rules and putting them into a motorsport event scenario. These guidelines are constantly evolving as new information comes to hand. If there is anything we have missed, please contact us at [events@motorsport.org.nz](mailto:events@motorsport.org.nz)

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## FIRST AND FOREMOST;

Even though we are a highly vaccinated country, COVID-19 can still spread in our communities. To slow the spread of the virus, and continue to help protect you, your family, and your community, it is important to keep up the healthy habits we know.

- Regularly wash and thoroughly dry your hands or use hand sanitiser.
- Sneeze and cough into your elbow.
- Keep your distance from people you do not know.
- Clean or disinfect shared surfaces often.
- If you have cold, flu or COVID-19 symptoms, stay home and get a test.

It is the responsibility of **everybody**; competitor, official, crew member, spectators, volunteers, or club member to ensure that we do our bit to ensure we manage the events to reduce the likelihood of transmission happening.

All competitors and officials must ensure they follow all NZ Government guidelines regarding COVID-19 while also adhering to MotorSport New Zealand regulations, the National Sporting Code and relevant Schedules & Appendices.

Additionally, motorsport venues, organisers and clubs have the right to apply additional requirements to those noted in this document and under the COVID-19 Protection Framework.

## COVID-19 PROTECTION FRAMEWORK

COVID-19 Protection Framework	If My Vaccine Pass verification is used	If My Vaccine Pass verification is not used
<b>RED</b>	<ul style="list-style-type: none"><li>• There can be up to 100 people in a defined space at the venue at any time, based on 1-metre physical distancing.</li><li>• You must sight all customers' My Vaccine Passes, and it is strongly recommended you verify.</li></ul>	<ul style="list-style-type: none"><li>• Events cannot go ahead if My Vaccine Pass requirements are not followed.</li></ul>
<b>ORANGE</b>	<ul style="list-style-type: none"><li>• There is no limit to the number of people who can attend.</li><li>• You must sight all customers' My Vaccine Passes, and it is strongly recommended you verify.</li></ul>	<ul style="list-style-type: none"><li>• Events cannot go ahead if My Vaccine Pass requirements are not followed.</li></ul>
<b>GREEN</b>	<ul style="list-style-type: none"><li>• There is no limit to the number of people who can attend.</li><li>• You must sight all customers' My Vaccine Passes, and it is strongly recommended you verify.</li></ul>	<ul style="list-style-type: none"><li>• If an event organiser chooses not to follow vaccine pass requirements, they can only have 100 people in a single defined space. Attendees must keep 1 metre apart.</li></ul>

# DEFINITIONS

## WHAT IS AN EVENT?

An event is an activity organised by a business or service (voluntary, not-for-profit or commercial) that is held at commercial premises, private premises, or publicly owned premises for the purpose of the activity. Entry is controlled through ticketing, fees, registration or by any other means.

## WHAT IS A BUSINESS OR SERVICE?

- a voluntary or not-for-profit service
- a business or service that provides space for other businesses or services to operate within (for example, a race circuit which hires out parts of its venue to operate a test day)
- a business or service that provides facilities or venues for events or activities if people pay to attend an event or participate in an activity or pay to hire a facility or venue
- the participation in sports professionally or semi-professionally

## WHAT IS A WORKER?

A “**worker**” is defined as staff, volunteers, officials and contractors who are required to ensure the event is able to run and included both paid and unpaid roles. Workers can access all parts of the venue but should be limiting this as much as practically possible.

## WHAT IS A DEFINED SPACE?

A “**defined space**” is an **indoor area** that has no direct airflow to another indoor area that is being used; or an **outdoor area** that is separated from other outdoor areas by 2 metres.

Multiple defined spaces must be managed so that, so far as is reasonably practicable, groups using the spaces (other than workers) do not intermingle at a distance closer than 2 metres with other persons using, entering, or leaving the premises.

Consideration should be given to how each defined space is managed, such as having separate entrances for shared areas, separate toilet facilities, or staggered start times. It might also mean you make sure that groups use different bathrooms or service counters.

**Capacity limits** apply to the premises or a defined space and are based on 1 metre **physical** distancing. This means the maximum number of people who could occupy the space if each person was 1 metre apart. **People do not necessarily need to stand 1 metre apart.**

Limits include all attendees such as competitors, pit crew, and spectators, but **not** workers.

## MY VACCINE PASS

### HOW DOES THE MY VACCINE PASS AFFECT COMPETITORS, CREW MEMBERS AND SPECTATORS?

If an organiser chooses to use My Vaccine Pass verification to access an Event, it is the responsibility of the organiser to ensure that all customers' My Vaccine Passes are sighted, and it is **encouraged** that they're verified via the [NZ Verifier app](#).

A My Vaccine Pass is only issued to someone once they've had both vaccination doses. Therefore, if someone has only had one of the two doses required, they will not be allowed entry.

Children under the age of 12 years and 3 months do not need to provide a My Vaccine Pass to enter places with a vaccination requirement, however they will still count towards the maximum numbers (if applicable) allowable for the Event. Clubs and Organisers can use their judgement about whether a child is younger than 12 years and 3 months. They can ask the child their age, their date of birth or to see their school ID.

A negative COVID-19 test may **not** be used as a substitute for vaccinations for events or gatherings under the COVID-19 Protection Framework.

### HOW DOES THE MY VACCINE PASS AFFECT WORKERS?

To continue doing work at an event requiring a My Vaccine Pass, workers will need to be **fully** vaccinated.

## CHECKING MY VACCINE PASS (MVP)

You must sight all attendees My Vaccine Passes, and it is **encouraged** you verify the pass via the NZ Verifier App. This may be in either a digital form or a paper copy. Clubs or Organisers are not required to check ID, but they may request it.

My Vaccine Pass credentials such as name and expiry date may be held on file if the competitor, volunteer or official is a regular attendee, however the actual My Vaccine Pass must not be stored on file.

The Organiser of the event must have systems and processes in place to ensure, so far as is reasonably practicable, that the only people at the event are those who hold a valid My Vaccine Pass.

## NZ VERIFIER APP

The free NZ Pass Verifier app is available from the Apple and Google Play app stores for downloading to scan and verify digital or printed My Vaccine Passes. The Verifier app can be

downloaded onto a smart phone or tablet. Further information on how to download and use the NZ Pass Verifier app is on the [Ministry of Health website](#). This includes information on downloading, use of and technical support for the NZ Pass Verifier.

Internet is needed for the initial app download and the first scan, but after that, the NZ Pass Verifier app can scan My Vaccine Pass without an internet connection but should be connected to the internet prior to the running of each event to ensure it can verify all valid My Vaccine Passes.

## SIGNAGE

Clubs and Organisers must display posters or signage indicating to customers that entry is contingent on having a My Vaccine Pass.

These can be downloaded via the Covid19.govt.nz website, alongside multiple other useful signage. [Download posters for businesses and organisations](#).

## REGIONAL TRAVEL

You must follow the rules for the setting of the region you are currently in to attend an event. If there are no regional restrictions and you can move into another region, then you must follow the rules of the new region you go to. For example, if you are in an **Orange** setting but move to a **Red** setting, then you must follow the **Red** rules while in that location.

Take into consideration a plan on how to get home to isolate if you get COVID-19, if you can travel there safely. You will only be able to return home if you or someone you are travelling with are able to drive.

## FOOD KIOSKS AND COFFEE CARTS

Where a Club or Organiser wants to utilise a food kiosk and/or coffee cart, it is encouraged that the Club or Organiser liaises with the caterer to ensure that the government guidelines regarding hospitality are followed for the level the region is in.

## CLUB FUNCTIONS

Club Functions fall under the classification of “public and private gatherings”. Gatherings such as a “club function” can go ahead at each level, with and without My Vaccine Pass requirements but with different restrictions for each.

Club Functions	If My Vaccine Pass verification is used	If My Vaccine Pass verification is not used	Serving food and drink
<b>RED</b>	Up to 100 people based on 1-metre physical distancing in a single defined space at the venue at any time.	Up to 25 people based on 1-metre physical distancing in a single defined space at the venue at any time.	You can serve food and drink at your gathering.  If you have exclusive use of a hospitality venue for your gathering, you do not need to follow the hospitality rules for the service of food and drink.
<b>ORANGE</b>	There is no limit to the number of people who can attend.	Up to 50 people based on 1-metre physical distancing in a single defined space at the venue at any time.	You can serve food and drink at your gathering.  If you have exclusive use of a hospitality venue for your gathering, you do not need to follow the hospitality rules for the service of food and drink.
<b>GREEN</b>	There is no limit to the number of people who can attend.	Up to 100 people based on 1-metre physical distancing in a single defined space at the venue at any time.	You can serve food and drink at your gathering, with no extra requirements.

## RUNNING AN EVENT UNDER A “RED” SETTING

If My Vaccine Pass verification is used	If My Vaccine Pass verification is not used
Events can go ahead with up to 100 people in a defined space at the venue at any time, based on 1-metre physical distancing.	Events <b>cannot</b> go ahead if My Vaccine Pass requirements are not followed.

- You must sight all attendees’ My Vaccine Passes, and it is encouraged you verify.
- All attendees must use the NZ COVID Tracer app or manual records must be kept.
- Hygiene protocols to be adopted such as hand sanitiser stations.
- It is compulsory to wear face masks at all times (no scarves, bandannas or buffs), except when for when you are competing. This rule was changed as of 3 February 2022 at 23.59.
- Social distance where practicably possible.
- The Supplementary Regulations and Organising Permit need to state that My Vaccine Passes are mandatory.
- A Venue Plan **must** be provided to show how “defined spaces” will be set out and managed along with all other COVID-19 measures outlined in the Venue Plan template.

### EVENT REGISTRATION

- Should be done online where practicably possible
- Entry Fee payments should be made electronically

### DOCUMENTATION CHECKS

- Club Membership and Competition Licences should be verified prior to the event, where practicably possible
- Social distance where practicably possible
- Consider running staggered groups (ie, specific time slots per class)

### SAFETY AUDITS

- Safety Audit checks to be conducted in accordance with the National Sporting Code
- Social distance where practicably possible
- Consider running staggered groups (ie, specific time slots per class)

### DRIVERS AND OFFICIALS’ BRIEFINGS

- Provide a written briefing, where practically possible
- Social distance where practicably possible ensuring capacity limits in each defined spaces are adhered to

### INDOOR FACILITIES (SUCH AS RACE CONTROLS, HQ, TIMEKEEPING, MEDIA ROOMS, JUDICIAL)

- Limit occupants based on 1 metre physical distancing,
- Ensure signage is shown advising maximum room capacity
- Social distance where practicably possible

## RUNNING AN EVENT UNDER AN “ORANGE” SETTING

If My Vaccine Pass verification is used	If My Vaccine Pass verification is not used
There is no limit to the number of people who can attend.	Events <b>cannot</b> go ahead if My Vaccine Pass requirements are not followed.

- You must sight all attendees’ My Vaccine Passes, and it is **encouraged** you verify
- All attendees must use the NZ COVID Tracer app or manual records must be kept
- Hygiene protocols to be adopted such as hand sanitiser stations
- It is **recommended** that face **masks** are worn
- Social distance where practicably possible from people you don’t know
- The Supplementary Regulations and Organising Permit need to state that My Vaccine Passes are mandatory.

### EVENT REGISTRATION

- Should be done online where practicably possible
- Entry Fee payments should be made electronically

### DOCUMENTATION CHECKS

- Club Membership and Competition Licences should be verified prior to the event, where practicably possible
- Social distance where practicably possible from people you don’t know
- Consider running staggered groups (ie, specific time slots per class)

### SAFETY AUDITS

- Safety Audit checks to be conducted in accordance with the National Sporting Code
- Social distance where practicably possible
- Consider running staggered groups (ie, specific time slots per class)

### DRIVERS AND OFFICIALS’ BRIEFINGS

- Provide a written briefing, where practicably possible
- Social distance where practicably possible from people you don’t know

### INDOOR FACILITIES (SUCH AS RACE CONTROLS, HQ, TIMEKEEPING, MEDIA ROOMS, JUDICIAL)

- Limit occupants based on 1 metre physical distancing
- Ensure signage is shown advising maximum room capacity
- Social distance where practicably possible from people you don’t know

## RUNNING AN EVENT UNDER A “GREEN” SETTING

If My Vaccine Pass verification is used	If My Vaccine Pass verification is not used
There is no limit to the number of people who can attend.	If an event organiser chooses not to follow vaccine pass requirements, they can only have 100 people in a single defined space.

- You must sight all attendees’ My Vaccine Passes, and it is **encouraged** you verify
- All attendees must use the NZ COVID Tracer app or manual records must be kept
- Hygiene protocols to be adopted such as hand sanitiser stations
- A Venue Plan must be provided to show how “defined spaces” will be set out and managed if running **without** My Vaccine Pass verification
- Social distance where practicably possible from people you don’t know
- The Supplementary Regulations and Organising Permit must note whether or not My Vaccine Pass verification is used for the event

### EVENT REGISTRATION

- Should be done online where practicably possible
- Entry Fee payments should be made electronically

### DOCUMENTATION CHECKS

- Club Membership and Competition Licences should be verified prior to the event, where practicably possible
- Social distance where practicably possible from people you don’t know
- Consider running staggered groups (i.e., specific time slots per class)

### SAFETY AUDITS

- Safety Audit checks to be conducted in accordance with the National Sporting Code
- Social distance where practicably possible
- Consider running staggered groups (ie, specific time slots per class)

### DRIVERS AND OFFICIALS’ BRIEFINGS

- Provide a written briefing, where practically possible
- Social distance where practicably possible ensuring capacity limits in each defined space is adhered to

### INDOOR FACILITIES (SUCH AS RACE CONTROLS, HQ, TIMEKEEPING, MEDIA ROOMS, JUDICIAL)

- It is recommended to limit occupants where possible
- Ensure signage is shown advising maximum room capacity
- Social distance where practicably possible from people you don’t know